

Corporate Banking

Corporate Broking Manual

DRHM

English



Index

1	Log In	3
2	Options	9
3	Attend Meeting in Person	22
4	Virtual Participation	26

In case of any questions, please contact:

corporate.broking@nl.abnamro.com

+31 20 628 6070 from Mon-Fri 09:00-17:30

1 Log In

Log In

Dear certificate holder,

On 24 September, you should have received an email like on the right.

On behalf of the Board of Stichting Administratiekantoor Aandelen Triodos Bank (SAAT), I would like to invite you to the Meeting of Depository Receipt Holders that will take place on 9 October 2024 at 10:00 a.m. at Landgoed De Reehorst, Hoofdstraat 10, 3972 LA Driebergen-Rijsenburg.

This Meeting of Depository Receipt Holders is convened in connection with the Extraordinary General Meeting of Shareholders of Triodos Bank N.V. to be held on 23 October 2024 (EGM). During the Depository Receipt Holders Meeting, SAAT would like to consult you on the topics on the agenda of the EGM.

Among other things, the proposal for a listing on Euronext is on the agenda of the EGM. In connection with this proposal, amendments to Triodos Bank's articles of association are proposed. A proposal to reduce the nominal value of the shares is also on the agenda. Finally, a proposal to establish a remuneration policy for Triodos Bank's supervisory board is presented.

Incidentally, the agenda of this Depository Receipts Holders Meeting only focuses on consulting the depository receipts holders on the topics on the agenda of the EGM. There will therefore be no voting during this Depository Receipt Holder Meeting .

As you know, SAAT speaks and votes only at Triodos Bank N.V. shareholders' meetings on behalf of the depository receipt holders who explicitly give an instruction to do so. SAAT would therefore like to inform all depository receipt holders who are considering this openly about SAAT's position on the voting points at the EGM. As usual, SAAT will exercise the shareholder voting rights in the interests of Triodos Bank's depository receipt holders, the interests of Triodos Bank itself and the importance of Triodos Bank's mission (the 'three-pronged perspective').

The agenda of the Depository Receipt Holders Meeting with topics to be discussed and the explanatory notes to the agenda and other meeting documents can be found on the SAAT website:

www.saatfoundation.com/en/depository-receipt-holders-meetings. There you will also find a link to the convocation for the EGM, the agenda, the explanatory notes to the agenda and other meeting documents.

To login, please click on the link, you will then be redirected to the next page.

The record date for the Depository Receipt Holders Meeting , the date on which you are required to hold depository receipts, has been set at 11 September 2024.

Registration

You can participate in person or by written proxy at Landgoed De Reehorst in Driebergen or online via a live webcast. You can sign up by clicking on the link below:

[Click here => Unique link](#)

This personal link gives you access to the ABN AMRO portal and allows you to:

- attend this Depository Receipt Holders Meeting in person or through a proxy, whereby you can select SAAT as your proxy or create a new proxy by filling in the details of the proxy you wish to appoint. The appointed proxy will attend the Depository Receipt Holders Meeting on your behalf; or
- to attend the SAAT Meeting virtually.

Log In – First time

You will be asked to reset your password. Even if you already have an account from the last AGM, please create a new password. This is for security reasons.

Please remember this password, as you will need it to login.

Reset password

Password requirements:

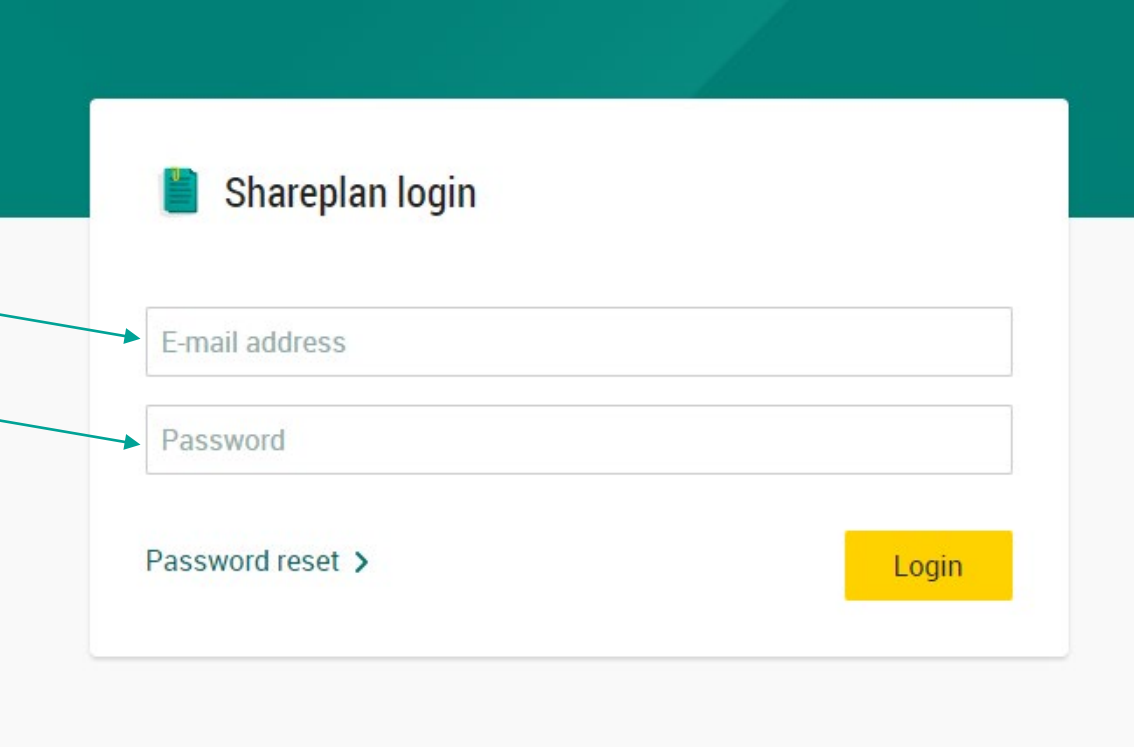
- At least 1 uppercase letter
- At least 1 lowercase letter
- At least 1 number
- At least 1 special character (\$ + , ; = ? @ # | ' . ^ *) (% ! - ~ } { [_ /)
- Minimum 8 and maximum 20 characters

New password

Re-enter password

Submit

Log In – Already have an account



The image shows a login form titled "Shareplan login" with a document icon. It contains two input fields: "E-mail address" and "Password". Below the fields are links for "Password reset" and a yellow "Login" button. Two callout boxes on the left provide instructions: one pointing to the email field and another pointing to the password field.

Enter the email address, with which you received the Invitation.

Enter the Password you have set.

Shareplan login

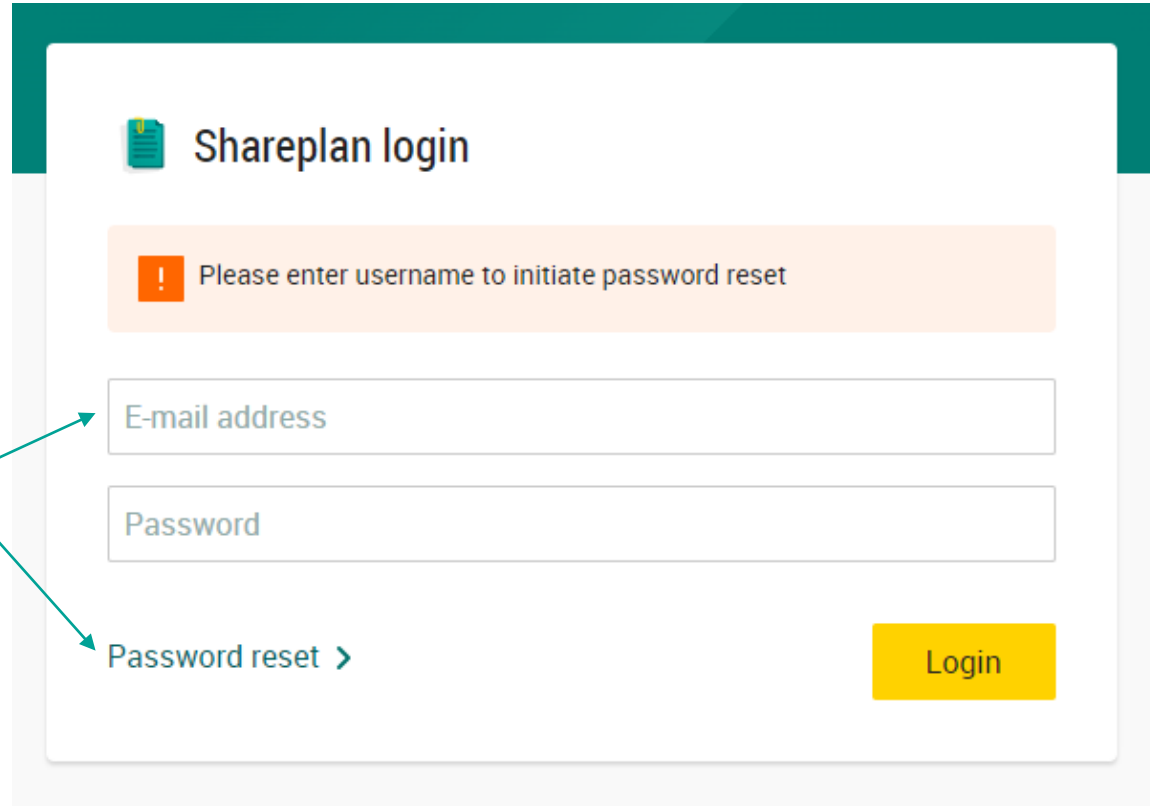
E-mail address

Password

Password reset >

Login

Log In – Password Forgotten

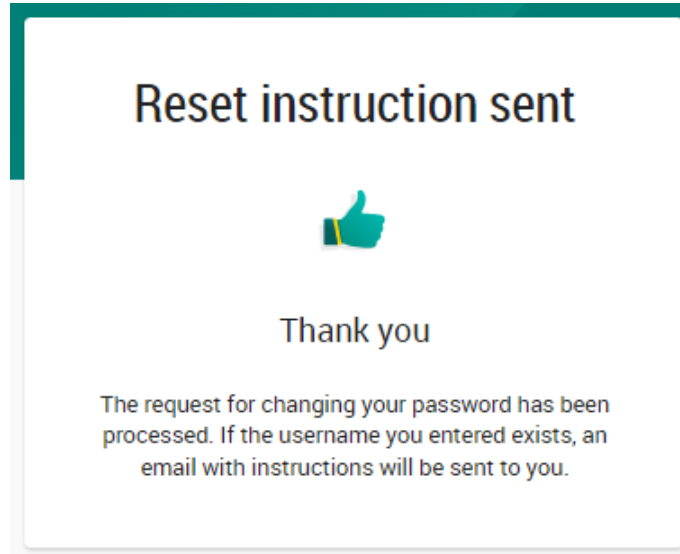


The screenshot shows a login interface with a teal header. Below the header, the text "Shareplan login" is displayed next to a document icon. A light orange warning box contains an exclamation mark icon and the text "Please enter username to initiate password reset". Below this are two input fields: "E-mail address" and "Password". At the bottom left, there is a link "Password reset >" and at the bottom right, a yellow "Login" button.

Enter the **email address**, with which you received the Invitation and select "Password reset".

Log In – Password Forgotten

The following page should appear.



In your email, you will then find a link to create a new password.

If you can't select it, you can copy-paste the link in your browser.



Dear Sir or Madam,

Kindly use the below link to reset your password for ABN AMRO Corporate Broking Portal.

<https://cb36df6dbd4442c2.df162bec27144b97.abnamro.net/tokenlogin?token=mvsuS0I3u-usEwbGkhLJRgSxLPc-SP-v2>

Thank you for using ABN AMRO Corporate Broking.

Yours faithfully,
ABN AMRO Corporate Broking.

Please email corporate.broking@nl.abnamro.com for all queries.

2 Options

Navigating the portal

The screenshot shows the ABN-AMRO portal interface. At the top left is the ABN-AMRO logo. At the top right are language options: NL | EN | FR | DE | ES, and a 'Log out' button. Below the logo is a dark green navigation bar with three tabs: 'General Meetings', 'My Votes / Registrations', and 'My Account'. Below the navigation bar is a table with the following data:

Issuer	Meeting name	Meeting type	General meeting date
Triodos Bank N.V.	Extraordinary Meeting of Shareholders of Triodos Bank N.V.	Extra Ordinary Or Special General Meeting	23 Oct 2024 13:00 CET
Stichting Administratiekantoor Aandelen Triodos Bank	Depository Receipt Holders Meeting	Extra Ordinary Or Special General Meeting	09 Oct 2024 10:00 CET

Select the meeting you wish to register for.

Overview of all ongoing meetings

Overview of your registration. You can also download your registration ticket here or find the link to follow the meeting virtually.

Overview of your account.

Change the language of the website.

Registration options – in person or virtually

ABN-AMRO

NL | EN | FR | DE | ES

Log out

General Meetings | My Votes / Registrations | My Account

General Meeting > General details

Give voting instructions | Attend meeting in person | Attend meeting virtually

Triodos Bank

Stichting Administratiekantoor Aandelen Triodos Bank

SAAT Triodos

Schedule 26

(Timezone - CET)

Access date: 25 Sep 2024 00:00

General meeting date: 09 Oct 2024 10:00

Record date: 24 Sep 2024 17:00

Deadline date: 02 Oct 2024 17:30

Issuer: Stichting Administratiekantoor Aandelen Triodos Bank

Meeting name: SAAT Triodos

Website: <https://www.saatfoundation.com/en/depository-recei>

Register to attend the meeting in person
→ See page 12

Register to follow the meeting virtually.
→ See page 16

3 Attend Meeting in Person


Attend meeting in person – Step 1

The screenshot shows the ABN-AMRO website interface. At the top, there is a navigation bar with the ABN-AMRO logo, a search bar, and language options (NL | EN | FR | DE | ES) and a 'Log out' button. Below the navigation bar, there are three tabs: 'General Meetings', 'My Votes / Registrations', and 'My Account'. The 'General Meetings' tab is selected, and the page title is 'General Meeting > General details'. There are two buttons: 'Attend meeting in person' and 'Attend meeting virtually'. The 'Attend meeting in person' button is highlighted with a green arrow pointing from a text box on the left. The main content area features the Triodos Bank logo and the text 'Stichting Administratiekantoor Aandelen Triodos Bank' and 'SAAT Triodos'. Below this is a 'Schedule' section with a calendar icon showing '26' and '(Timezone - CET)'. A timeline shows four key dates: '24 Sep 2024 17:00' (Record date), '25 Sep 2024 00:00' (Access date), '02 Oct 2024 17:30' (Deadline date), and '09 Oct 2024 10:00' (General meeting date). On the right side, there is a 'Details' section with the following information: Issuer: Stichting Administratiekantoor Aandelen Triodos Bank; Meeting name: SAAT Triodos; Website: <https://www.saatfoundation.com/en/depository-recei>.

Register to attend the meeting in person; or let someone of your choice attend the meeting for you.

Attend meeting in person – Step 2

General Meeting › Attendance requests › New registration

Meeting of Depository Receipt Holders Stichting Administratiekantoor Aandelen Triodos Bank 

Security class:* DR with Voting1

Number of shares: 20

Attend by proxy: None Create new proxy

Terms and conditions

I/we hereby confirm that I/we have read, understood and consented to the [Terms of Use](#) as well as having saved, printed or sent myself/ourselves a copy thereof.

If you wish to attend the meeting yourself select:
Attend by proxy: "None".

Accept the Terms and Conditions and Confirm.

Creating a New Proxy

Attend by proxy: None Create new proxy

**Fill in the requested fields for a proxy of your choice.
Any person (which need not to be a DR-holder) may be given a proxy to represent a DR-holder**

Proxy type:*

Title:*

Initials:* ⓘ

Proxy name:*

Representative name:

Legal entity identifier:

City:*


Country:*

Successful Registration

Request type:

Virtual participation Attendance requests Voting instructions Confirmed votes

Search by issuer

Issuer	General Meeting	General meeting date	No of shares	Registration number	Status	Actions
Stichting Administratiekantoor Aandelen Triodos Bank	SAAT Triodos	09 Oct 2024 10:00 CET	20		Approved	

First Prev 1 Next View More

You can download your registration card for the meeting

Observe status

4 Virtual Participation

Attend meeting virtually – Step 1

The screenshot shows the ABN-AMRO website interface. At the top left is the ABN-AMRO logo. To its right is a search bar and language selection options (NL | EN | FR | DE | ES). Further right is a 'Log out' button with a lock icon. Below the header is a navigation bar with three tabs: 'General Meetings', 'My Votes / Registrations', and 'My Account'. The main content area is titled 'General Meeting > General details'. It features two buttons: 'Attend meeting in person' and 'Attend meeting virtually'. Below these buttons is the logo for 'Triodos Bank' and the text 'Stichting Administratiekantoor Aandelen Triodos Bank' and 'SAAT Triodos'. A 'Schedule' section is highlighted with a callout box. It includes a calendar icon with the number '26' and the text '(Timezone - CET)'. A timeline shows four key dates: 'Access date' (25 Sep 2024 00:00), 'General meeting date' (09 Oct 2024 10:00), 'Record date' (24 Sep 2024 17:00), and 'Deadline date' (02 Oct 2024 17:30). To the right of the schedule is a box with details: 'Issuer: Stichting Administratiekantoor Aandelen Triodos Bank', 'Meeting name: SAAT Triodos', and 'Website: <https://www.saatfoundation.com/en/depository-recei>'.

Register to follow the meeting virtually.

Attend meeting virtually – Step 2

Register for virtual participation

Stichting Administratiekantoor Aandelen Triodos Bank

Cancel

1/4 Shares and Account

Securities

Security class

Depository Receipts

ISIN

DepRec

Number of securities

1,000

Next

Select next.

Attend meeting virtually – Step 3

Enter your mobile phone number, without a “0” as first number.

Select the country code from the drop-down list.

< Back Cancel

2/4 Phone, Terms and Conditions

Verification of phone number

Mobile phone

+31

Re-enter mobile phone number

+31

Terms and Conditions

Phone
The phone number can not be changed once verified and must be used till meeting ends.

Attend meeting virtually – Step 4

Important Information

In the General Meeting.

In case you wish to proceed, please acknowledge and accept the risks which are inherently related to virtual attendance and participation in the General Meeting by checking the relevant checkbox set out below and click the "Accept and Proceed" button to gain access to the Virtual Participation Section.

The risks related to virtual attendance and participation in the General Meeting include, amongst others: any failure in virtual meeting equipment, software, network infrastructure, servers, internet or telephone connectivity, video or voice equipment whether or not caused by an information security incident (which includes any unauthorised use, hacking, a Denial of Services attack, a denial of access, any failure or intrusion resulting from the theft or unlawful interception of a password or network access code and any other cyber-attack) or caused by any type of mechanical failure such as any electrical power outage during the General Meeting as well as any other unforeseen technical difficulties or disruptions whether relating to the Website in general, the Virtual Participation Section, the General Meeting or the equipment/connectivity used by you, the Securities Holder.

By checking the boxes below, you confirm:

- that you acknowledge and accept the risks listed above and to have read and understood and agreed to our terms and conditions applicable to the registration and use of the Virtual Participation Section.
- that you are a person authorized to accept these risks on behalf of the Securities Holder.
- that you acknowledge that, if available, you have read, understood, and agreed to the policy regarding the hybrid/virtual meeting/participation and the privacy statement declared applicable by the issuing institution.

Accept the disclaimers and proceed.


Attend meeting virtually – Step 5

Stichting Administratiekantoor Aandelen Triodos Bank

< Back Cancel

3/4 Verification code

Enter code


 A new verification code was sent to your mobile phone.
[Send Again](#)

Code

[Verify](#)

Enter the code that you receive on your mobile phone per SMS. It might take a few seconds before you receive the code.

ABNAMRO 7m ago

 Your one time password for www.abnamro.com/shareholder to virtually participate a meeting is: 94264

Attend meeting virtually – Step 6

If you registered successfully, you will see this screen.

Register for virtual participation



You successfully registered to join for virtual participation

Question

In case you have any further questions, please do not hesitate to contact ABN AMRO.

corporate.broking@nl.abnamro.com

[To my events](#)

Attend meeting virtually – Step 7

To find your registration go to “My Votes / Registration” > “Virtual Participation”

A few hours before the meeting, you will be able to join the meeting by clicking here.

The screenshot shows the ABN-AMRO user interface for virtual meeting registration. At the top, the ABN-AMRO logo is on the left, and the user's email (vanessa@triodostest.com) and language options (NL | EN | FR | DE | ES) are on the right. A 'Log out' button is also present. Below the header is a navigation bar with three tabs: 'General Meetings', 'My Votes / Registrations', and 'My Account'. The main content area is titled 'Request type:' and features four radio button options: 'Virtual participation' (selected), 'Attendance requests', 'Voting instructions', and 'Confirmed votes'. A search bar labeled 'Search by issuer' is located to the right. Below this is a card for 'Triodos Bank N.V.' with the following details: 'EGM', '1000 securities | Registration number 1.722.00002', and a green 'Approved' status. At the bottom of the card is a grey 'Join meeting' button.

Disclaimer

This presentation has been prepared by ABN AMRO Bank N.V. (“**ABN AMRO**”) exclusively for the benefit and internal use of you to serve for discussion purposes only. This presentation is incomplete without reference to, and should be viewed solely in conjunction with, the oral briefing provided by ABN AMRO. This presentation is proprietary to ABN AMRO and may not be disclosed to any third party or used for any other purpose without the prior written consent of ABN AMRO.

The information in this presentation reflects prevailing conditions and our views as of this date, all of which are accordingly subject to change. ABN AMRO’s opinions and estimates constitute ABN AMRO’s judgement and should be regarded as indicative, preliminary and for illustrative purposes only. In preparing this presentation, we have relied upon and assumed, without independent verification thereof, the accuracy and completeness of all information available from public sources or which was provided to us by or on behalf of you, if any, or which was otherwise reviewed by us.

No representation or warranty express or implied, is or will be made in relation to, and no responsibility or liability is or will be accepted by ABN AMRO (or any of its respective directors, officers, employees, advisers, agents, representatives and consultants) as to or in relation to, the accuracy or completeness of this presentation or any further written or oral information made available to you or your advisers. ABN AMRO expressly disclaims any and all liability which may be based on the information contained in this presentation, errors therein or omissions there from. In particular, no representation or warranty is given as to the accuracy of any information (financial or otherwise) contained herein, or as to the achievement or reasonableness of any forecasts, projections, management targets, prospects or returns. In addition, our analyses are not and do not purport to be appraisals of the assets, stock or business of the company. Even when this presentation contains a type of appraisal, it should be considered preliminary, suitable only for the purpose described herein and not to be disclosed or otherwise used without the prior written consent of ABN AMRO. The information in this presentation does not take into account the effects of a possible transaction or transactions involving an actual or potential change of control, which may have significant valuation and other effects. ABN AMRO makes no representations as to the actual value which may be received in connection with a transaction nor the legal, tax or accounting effects of consummating a transaction.

This presentation does not constitute a commitment by ABN AMRO to underwrite, subscribe for or place any securities or to extend or arrange credit or to provide any other services. This presentation has not been registered or approved in any jurisdiction.